

# **COMMUNITY & HEALTH**

## FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2022/23 ONWARDS

**Committee:** COMMUNITY & HEALTH  
**Service Area:** Community events

### Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

### Proposed change in fee/charge from previous year (%)

The increase proposed is 5% in line with the council's corporate increase regarding fees & charges. This is based on the forecast CPI inflation increase for 22/23

### Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

### What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees have been benchmarked against neighbouring authorities. The proposed Fees and charges are deemed average within the benchmarking exercise

### If significant change in charge, what consultation was undertaken with the general public?

The hot catering unit price has been increased to reflect the income generation that they are likely to get at the events

### Expected budgeted income

The expected budget of £40,150 is based on 2019, as 2020 and 2021 events were disrupted by the Covid pandemic. It will also be dependent of the style of delivery of community events such as Lighting Up Brentwood and sponsorship income generation.

**COMMUNITY AND HEALTH  
FEES & CHARGES SCHEDULE FROM 1 APRIL 2022**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2021-March 2022		CHARGES April 2022-March 2023	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

**SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS**

**CHARGING AREA: COMMUNITY EVENTS**

*Stallholder Pitch fees per 3 x 3m pitch*

**Lighting Up Brentwood - £30 street trading licence is included with the fees**

Catering Unit - serving food e.g burgers, hot dogs etc.	E	D	163.00	163.00	200.00	200.00
Catering Unit - serving alcohol	E	D	163.00	163.00	200.00	200.00
Large Business - more than 10 employees	E	D	132.00	132.00	137.00	137.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	92.00	92.00	100.00	100.00
Small business - less than 10 employees	E	D	85.00	85.00	88.00	88.00
Crafters and Artists - all hand made by the seller	E	D	55.00	55.00	57.00	57.00
Registered charity	E	D	45.00	45.00	45.00	45.00

**Strawberry Fair and other Community Events**

Catering Unit - serving food e.g. Burgers, hot dogs etc.	E	D	132.00	132.00	175.00	175.00
Catering Unit - serving alcohol	E	D	132.00	132.00	137.00	137.00
Large business - more than 10 employees	E	D	102.00	102.00	110.00	110.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	66.00	66.00	80.00	80.00
Small business - less than 10 employees	E	D	60.00	60.00	63.00	63.00
Crafters and Artists - all handmade by the seller	E	D	35.00	35.00	37.00	37.00
Registered charity	E	D	35.00	35.00	37.00	37.00
Ice Cream Van (Exclusive) - Strawberry Fair	E	D	430.00	430.00	450.00	450.00
Ice Cream Van (Exclusive) - Family Fun Days	E	D	163.00	163.00	180.00	180.00
Face Painters (large community events)	E	D	70.00	70.00	73.00	73.00

**Family Fun Days**

Wristbands - Rides and Bouncy castles		Per Child	E	D	4.00	4.00	4.00	4.00
Stalls - selling children's pocket money gifts and toys (new category)			E	D	20.00	20.00	21.00	21.00
Sole Catering unit by tender								
Face painters (per face painter)			E	D	20	20.00	25.00	25.00

**Sponsorship packages - any bespoke packages can be discussed with the Community Services team**

## FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2022/23 ONWARDS

**Committee:** Community & Health  
**Service Area:** Golf Course

### Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

### Proposed change in fee/charge from previous year (%)

The increase proposed is 5% in line with the council's corporate increase regarding fees & charges. However re-alignment of some figures and descriptions have been made to reflect golf provision across the board and a better offering. This includes setting the concessions at Over 65, weekdays reflecting Mon to Thur and Weekends from Friday to Sunday in line with other local courses.

### Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

### What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees have been benchmarked against local courses.

### If significant change in charge, what consultation was undertaken with the general public?

N/A

### Expected budgeted income

£327,610

**COMMUNITY AND HEALTH  
FEES & CHARGES SCHEDULE FROM 1 APRIL 2022**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2021-March 2022		CHARGES April 2022-March 2023	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

**SERVICE AREA: GOLF COURSE**

**CHARGING AREA: GOLF COURSE**

*The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees would have included VAT at the standard rate.*

**Annual Season Ticket**

7 day Adult	E	D	752.00	752.00	790.00	790.00
7 day Junior (under 17)	E	D	56.00	56.00	N/A	N/A
7 day Junior (under 17) After 3pm	E	D	N/A	N/A	58.00	58.00
7 day Intermediate (under 25)	E	D	561.00	561.00	589.00	589.00
5 day Adult	Mon - Fri	E	633.00	633.00	665.00	665.00
5 day Concessionary	Mon - Fri	E	513.00	513.00	539.00	539.00

**Weekday**

Per Round - 18 holes - Adult	E	D	20.00	20.00	N/A	N/A
Per Round - 18 holes - Adult	Mon-Thu	E	N/A	N/A	23.00	23.00
Per Round - 18 holes - Junior (under 17) & 65 and over	E	D	17.00	17.00	N/A	N/A
Per Round - 18 holes - Junior (under 17) & 65 and over	Mon-Thu	E	N/A	N/A	20.00	20.00

**Weekends and Public Holidays**

Per Round - 18 holes - Adult	E	D	26.00	26.00	N/A	N/A
Per Round - 18 holes - Adult	Fri - Sun	E	N/A	N/A	29.00	29.00
Juniors (under 17) & 65 and over	After 1pm	E	17.00	17.00	N/A	N/A
Juniors (under 17) & 65 and over	After 3pm	E	N/A	N/A	20.00	20.00

**Other Charges**

Twilight Play - Weekday	E	D	11.00	11.00	12.00	12.00
Twilight Play - Weekends and Public Holidays	E	D	12.00	12.00	13.00	13.00

**Group Bookings Offer.** For group bookings of 20 people or more, each person receives 25% off green fees. Please note this offer is not available in conjunction with any other offer and can be withdrawn at any time.

**Corporate Offer.** Receive 25% discount on green fees and 10% discount on season tickets when you produce a valid employee ID from the following companies

**Armed Service Discount.** 50% discount on green fees and 10% discount on memberships for current and past serving members of the armed forces during November.

**Golf tickets:** Presentation of Valid parking Ticket entitles a reduced green fee by £4 for full paying Golfers only

## FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2022/23 ONWARDS

**Committee:** Community & Health  
**Service Area:** Open Spaces

### Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

### Proposed change in fee/charge from previous year (%)

Charges have not been increased by a set percentage, instead charges have been increased based on the cost of delivering the service to ensure full cost recovery.

### Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

### What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees have been benchmarked against the following local authorities XXX. The proposed Fees and charges are deemed average within the benchmarking exercise

### If significant change in charge, what consultation was undertaken with the general public?

N/A

### Expected budgeted income

£95,792

**COMMUNITY AND HEALTH  
FEES & CHARGES SCHEDULE FROM 1 APRIL 2022**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2021-March 2022 Excl VAT	Inc VAT	April 2022-March 2023 Excl VAT	Inc VAT

**SERVICE AREA: OPEN SPACES**

**CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES**

*The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees not meeting the block booking requirements would have included VAT at the standard rate.*

**Football & Rugby**

<u>King George's Playing Field &amp; Warley Playing Fields (with Changing Facilities)</u>						5% rounded up	
Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	E	D	1,080.00	1,080.00	1,134.00	1,134.00
Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	E	D	1,055.00	1,055.00	1,108.00	1,108.00
Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	E	D	2,158.00	2,158.00	2,266.00	2,266.00
Pitch & Pavilion - Weekly - Adult - Season	Other Days	E	D	2,106.00	2,106.00	2,211.00	2,211.00
Occasional Matches - Adult	Any Day	E	D	106.00	106.00	111.00	111.00
<u>Other Playing Fields (No Changing Facilities)</u>							
Pitch - Fortnightly - Adult - Season	Any Day	E	D	685.00	685.00	719.00	719.00
Pitch - Weekly - Adult - Season	Any Day	E	D	1,365.00	1,365.00	1433.00	1433.00
<u>Junior Matches All Sites (No Changing Facilities)</u>							
Pitch - Fortnightly - Junior - Season	Any Day	E	D	375.00	375.00	394.00	394.00
Pitch - Weekly - Junior - Season	Any Day	E	D	747.00	747.00	784.00	784.00
<u>Occasional Matches (No Changing Facilities)</u>							
Adult	Any Day	E	D	67.00	67.00	70.00	70.00
Juniors (under17)	Any Day	E	D	41.00	41.00	43.00	43.00
<u>Mini Soccer - All Sites (No Changing Facilities)</u>							
Seasonal Booking every week	Weekly	E	D	397.00	397.00	417.00	417.00
Occasional	Any Day	E	D	35.00	35.00	37.00	37.00

**Bowling Greens**

Bowls - Season	Adult	E	D	164.00	164.00	172.00	172.00
Bowls - Season	Juniors/OAP's	E	D	103.00	103.00	108.00	108.00
Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	E	D	7.00	7.00	7.00	7.00
Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	E	D	5.00	5.00	5.00	5.00

**Large Open spaces with facilities (The Brentwood Centre)**

Keep Fit sessions - No cordoning off of field (max 20)	Single	S	D	17.00	21.00	18.00	21.60
Commercial or charitable events please contact the Council separately							

**Large Open spaces with facilities (King Georges Playing Field)**

Area A (Prev Area B) Open space opposite old paddling pool area		E	D	410.00	410.00	431.00	431.00
Area B (Prev Area C) Overflow car park/pitch one. Outside football season only		E	D	410.00	410.00	431.00	431.00
Keep Fit sessions - No cordoning off of field (max 20)		S	D	17.00	21.00	18.00	21.60
Non commercial or charitable events (following approval by ward members) 50% discount							

**Other Open Spaces**

Open Space (following approval by Ward members)	Daily Charge	E	D	410.00	410.00	431.00	431.00
Keep Fit sessions - No defined area (max 20 people)	Single session	S	D	17.00	21.00	18.00	21.60

**All Open Spaces**

Filming Location Fee (subject to conditions & credits)	Open Space only	S	D	By negotiation and 1% of original fee		By negotiation and 1% of original fee	
Repeat Fee							
Repeat Fee							

## FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2022/23 ONWARDS

**Committee:** Communities and health  
**Service Area:** Food, Health & Safety

### Objectives/rationale of the fee/charge (e.g. Full cost recovery)

The primary objective of the charge is cost recovery. The level of charge also helps maintain the high level of service provision for the Borough.

### Proposed change in fee/charge from previous year (%)

Charges have not been increased by a set percentage, instead charges have been increased based on the cost of delivering the service to ensure full cost recovery. **Level 2 CIEH Food Hygiene/Health & safety** is no longer offered and can be removed from fees and charges. **Premises Registration & Practitioner Registration** is to remain unchanged from previous year (%).

### Justification for revised charge (compared to previous year)

Increase reflects the increase to costs for supplying the service

### What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

Fees for **Food Hygiene Rating Score re-inspection** have been benchmarked against all Essex authorities. The proposed Fees and charges are deemed average within the benchmarking exercise. Fees for **Premises Registration & Practitioner Registration** have been benchmarked against all Essex authorities and one of the highest charges. Average charges across Essex are £176 for premises registration and Brentwood currently charge £262.

### If significant change in charge, what consultation was undertaken with the general public?

N/A

### Expected budgeted income

No significant change

**COMMUNITY AND HEALTH  
FEES & CHARGES SCHEDULE FROM 1 APRIL 2022**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2021-March 2022 Excl VAT	Inc VAT	April 2022-March 2023 Excl VAT	Inc VAT

**SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES**

**SERVICE AREA: FOOD & HEALTH SAFETY**

**Skin Piercing**

Premises Registration	O	D	262.00	262.00	262.00	262.00
Practitioner Registration	O	D	93.00	93.00	93.00	93.00

**Other Charges**

Food Hygiene Rating Score Re-inspection (FHRS)	O	D	180.00	180.00	183.00	183.00
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